

All  
Saints



Clifton Church of England

## Parish of All Saints PCC Meeting Minutes

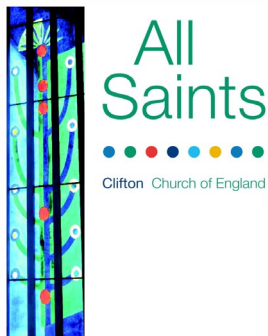
**Date 14 June 2023**

### **1. Apologies for absence – James Norman, John Davenport, Eric Tyson**

- Father Charles also welcomed Lissie Brothwood, an ordinand, to attend the meeting as part of her placement at All Saints
- Prayers were also added for Eric & Jane, as Eric's father passed away last week
- New PCC members were also welcomed to their first meeting
- AOB on encouraging building members into Church was postponed to either be a main item of a PCC or part of the Parish Conference

### **2. Fabric Report**

- Please see fabric report
- An ask was made to explore options for Local authority grants, or Landfill tax credits
- There was also a consensus around the need for accessible loos
- It was clarified that the Atrium estimate was provided by a quantity surveyor, and would be subject to change in final tenders. VAT is recoverable, and the accompanying letter in the report would be provided to the All Saints Endowment Trustees to keep them informed
- A question arose around how much contingency we should hold – we will enter into a JCT contract, with mechanisms to determine any changes in scope or overruns.
- *Post meeting minute – as reassurance, the total cost in the QS report includes figures of £115,400 plus VAT for a risk / contingency allowance and £36,000 plus VAT as an inflation allowance to September 2023.*
- The proposal to refurbish the loos as long as the new quote as long as the new figure comes in at less than £4,980 (plus VAT) plus 5% it should be accepted was proposed by Adam, seconded by Vicky and passed with all in favour



- The proposal to select New Day for the provision, installation and training plus security loop provision was proposed by Sue, seconded by Annette, and passed with all in favour
- It was noted that a significant congregation attends online, and e-mails are received from all over the country, and security is also enabled by this for personal alarms
- It was also confirmed that filming does not (and will not) include recording communicants, and privacy will be maintained while taking communion

### **3. Contested Heritage**

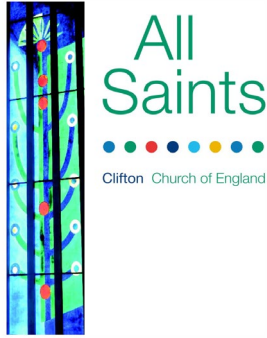
- See report. It was noted that we are part of a study around contested heritage by Bristol University which focuses on memorials
- The Church was built [approximately 60] years after slavery was abolished, and has no graveyard so there are limited memorials
- However, the land on which the Church sits was part of a Clifton Manor which was owned by the Merchant Venturers, who gave or sold the land to a group of lay people in 1840 or so to set up the Church
- Amongst those people were Bristol business people who may have benefited from the trade in slavery, tobacco, cotton etc.
- We have a memorial which will soon be put up to previous organists, one of whom has a name associated with Chocolate makers Fry's
- We will share with future PCC meetings any discoveries as part of the work completed

### **4. Finance**

- In Eric's absence, Annette is managing the bank account, and we have enough cash on hand to cover anticipated invoices as they fall due

### **5. Safeguarding - Photos of PCC members and policy on notice board**

- DBS checks were progressing with new PCC appointees, and records being updated with the Diocese and Charity Commission
- The PCC expressed its approval to put photos on a notice board, along with the Safeguarding policy and contacts, and also to put the contact details in the ASN
- Brendan summarised safeguarding very well by saying it is everyone's responsibility, and if you are worried, raise your concerns to either of the safeguarding officers or the Diocesan safeguarding officer (Adam Bond)



**6. Administrant Rota – approve Sophie Gordon**

- Sophie Gordon was proposed to the administrant rota by Steve, seconded by Sue and approved with all in favour

**7. Minutes of the last meeting and matters arising – sent during meeting**

**8. Standing Committee minutes – for information**

**9. AOB**

Minutes Approved