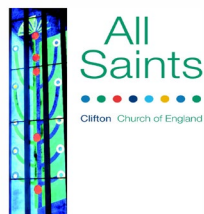


PCC Meeting

26 August 2025 at 7pm in the Randall Room

Fr. Charles, Elizabeth Thomas, Helen Clifton, Ruth Baker, Martin Robinson, Bob Bell, Karen Haigh, Annette Young, Sue Perry, Mary Benton, Janice Callow, Brendan Biggs (from 7.12pm)

	Agenda item	Notes	Action required	
			By whom	By when
1	Apologies for absence	Liz Badman, Vicky Gordon, Paul Gale, Paul Hawkins, John Davenport Fr Charles introduced Alex Green, Diocesan Volunteering Advisor and asked PCC for their approval for him to observe the meeting and contribute to item 4. All agreed.		
2	Prayer	Fr Charles led the PCC in a reflection and the collect for St Bartholemew.		
3	Update from CW on Atrium Project and other issues, including List B	<p>Atrium Project update document has been circulated in advance. Questions relating to document from PCC:</p> <ul style="list-style-type: none"> Professional Fees Paragraph 9: is the sum in paragraph 9 inclusive of what we have already spent? MR to clarify. Have the Endowment Trustees been circulated with all the documentation for Atrium Project? MR: there has not been an Endowment Trustee meeting for a while. There has a letter to the PCC Secretary from the Trustees recently requestion additional information for future projects. This will be discussed at PCC. PCC Secretary always send information to the Endowment Secretary for circulation. The Work Schedule, last updated in 2024 is currently being revised for 2025. This includes recent Quinquennial, projects and other repair and maintenance work. It will be essential in the reply to the Trustees. When it is complete it will be shared and discussed at PCC. Previously we have encouraged more strategic involvement from the Endowment Trustees in the Project. However, the request from the Chair is that we approach the Trustees with a request for support with a final figure. 	CWs, other relevant people	

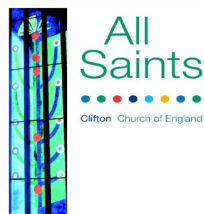


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		<ul style="list-style-type: none"> Project detail: Is there detailed specification for the components of the project (e.g. the type of Solar Panels for the array)? Clear details have been provided from a wide range of professionals concerning the details of this project. The specifications and advise is available within the project planning documentation over the last several years. Following the two consultation periods the PCC will be informed of any arising matters. PCC will review the Work Schedule, Endowment Trustees letter, relating to planned capital expenditure, and the PCC response to the Trustees. Is there a Plan B for a less comprehensive project? The project is designed to meet various very significant demands (Quinquennial items relating to Atrium, Net-Zero by 2030, ambulant toilets and accessibility, parish and community needs, etc) this means a Plan B is not considered at this stage. <p>Decisions:</p> <ol style="list-style-type: none"> PCC agreed that operational decisions during the construction period will be delegated to a small group: Churchwardens, PCC Treasurer and two PCC members (the Endowment Trustees will be invited to appoint a member of this group). Expressions of interest from PCC members through the PCC Secretary please. The PCC agreed to give Marcus (architect) authority to instruct the QS to start work following the Statutory Consultation. <p>Note: The work will cause a degree of disruption to church activities. Mitigation for this has started (with preparing for bookings in 2026). The Operation Working Group (with Wendy Mortimer) will address significant issues.</p>		
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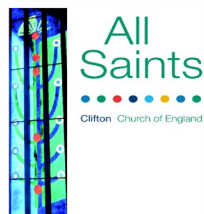


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		<p>Additional Items for List B Archdeacon’s Permission:</p> <ul style="list-style-type: none"> List B, (small works not needing a Faculty) Four of these items have been agreed by PCC, we need to add a fifth (the provision of a bike rack for Alma Vale Road). PCC has estimates for all items, except bike rack. If there is any increase in cost for any item it will be circulated and agreed. All voted in favour of making the List B application for: <ul style="list-style-type: none"> External Defibrillator Streaming (worship/concerts) Security camera Speakers (Baptistery/Organ Console) Bike stand 		
4	Volunteering Advisor	<p>Volunteering</p> <ul style="list-style-type: none"> Fr Charles outlined one of the key areas of <i>Transforming Church. Together</i> – specifically ‘Missional Leadership’ of which he is Chair. This covers the two areas of ‘Flourishing Ministers (both ordained and lay) and Volunteers across the Diocese. Additionally, he underlined the fundamental significance of Volunteers in the life of the church – from PCC membership to cakes and flowers.... Alex introduced himself and his work. He is a Volunteering Advisor, in post 6 months. He works with an administrator. Post created through <i>Transforming Church. Together</i>, possibly only one nationally. Looking at 4 main areas: process of recruitment of volunteers, making it simple and safe. Could use the parish dashboard, (currently used for safer recruitment and safeguarding). Dashboard could be expanded to provide checklist of roles and elements needed to fulfil that role. 	All to complete surveys.	

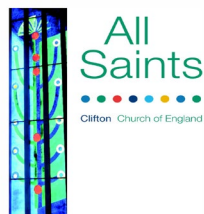


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		<ul style="list-style-type: none"> Also, what is the experience of volunteers? Plan to provide support for key roles (e.g. Treasurers, Churchwardens, etc). Possibly by creating forums, mentors to pair up experienced and novice volunteers. How to recognise and thank volunteers? Services of thanksgiving? How to make volunteering with children and young people easier. How to boost recruitment? How can the Diocese use its regional resources to match volunteers with need? Alex is using surveys to collect volunteers thinking and listen to volunteers’ their experiences. There is a huge number of volunteers in the Diocese. (Alex will send links to surveys, it would be helpful if PCC members could complete them.) <p>Questions from PCC:</p> <ul style="list-style-type: none"> Is the Diocese planning to take over some of our functions? Volunteering generally works well here, and many find satisfaction in it. It is designed to support rather than take over. Can we add a comment about supporting Deaneries in recruiting for Leadership. Yes. Are we being asked to use a system just so that it gives the Diocese the data it wants to collect? We want it to be useful. If it isn’t, it won’t be used. We at ASC are a well-resourced church. We have found that networking and supporting other parishes has been very helpful. <ul style="list-style-type: none"> Fr Charles: many parishes in the Diocese have many very limited resources. (200 parishes in total in this Diocese). For information: The C of E has done some data analysis. There are 12,500 parishes in England. In a rank order of those in the parish who state on the census that they are Christian, ASC is down at number 56/12,500. Redland and Cotham are just above us. 		
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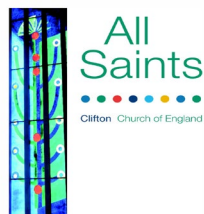


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5	St John's Foundation Governor	<p>Caroline Davenport has retired as a Foundation Governor. She has done a huge amount of work over the years, and we are very grateful. Letter of thanks to be written from PCC.</p> <p>Elizabeth Thomas has volunteered to become the next FG.</p> <p>PCC voted in favour of Elizabeth Thomas appointment as Foundation Governor.</p>	JC	
5	Finance update	<p>Karen reported the following:</p> <ul style="list-style-type: none"> • Meeting regularly with Eric Tyson as the role transfers • Gradually changing over to a Diocese of Gloucester financial system - free and tailored to suit churches. • Working with the bank to change signatories, moving to BACS payments and online banking. • Hopeful that Atrium Project will further the activities and mission of the church. There will be tight financial control of the project. • Planning a stewardship campaign. <p>Decisions:</p> <ul style="list-style-type: none"> • Harvest charities: we will support the Sudanese students for 2026 and the Loaves and Fishes project, (Sisters of the Church). Discussed the possibility of producing a leaflet to sponsor the students. Shared between these two charities agreed by PCC. • Future Decision: Richard Ashby, (previous deputy organist) has left a legacy for music (£25,000). Restricted or General Funds? Proportion could be used to buy an electric 	Standing Committee	

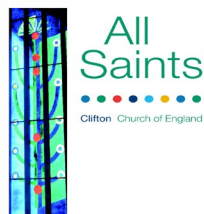


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		organ or new (modern/inclusive) hymn books or.....? This is an item for future PCC agenda		
6	Parish and Deanery update: Fr Charles, MR	<p>Fr Charles</p> <ul style="list-style-type: none"> Ministry Team (lay and ordained) is very willing to help where there is need across the Deanery and Archdeaconry of Bristol. (Abbots Leigh & Leigh Woods will hopefully soon have an incumbent). TCT resource is making real impact on several parishes across the Deanery Fr Charles has handed on his SSOM Advisor role. He will continue as Area Dean at Bp. Viv's request until the end of the year. He drew attention to our focus on Growth in Faith, reminded us of the opportunities to take part in initiatives at ASC and across the diocese. Reminder that our Newcomers' Pathway sessions start on November 2nd. The participation of existing members of the congregation is essential for this to succeed. We are sharing a Freshers Fair table with other local Inclusive churches. <p>Churchwarden:</p> <ul style="list-style-type: none"> Director of Music update: John's health is improving but he is not yet able to return to his role. Huw and Eric have arranged to cover until January. We are paying Huw at the RCOM recommended rate. Huw does not want to be full time as he has a wide variety of musical roles. John continues to mentor Huw and work from home, including organising matinee concerts. Recommended that we continue to pay John for the work he is doing whilst on sick leave. Also to increase the pay for student choristers – this hasn't been reviewed for many years. <p>On the topic of volunteers:</p> <ul style="list-style-type: none"> Sidespeople are doing more than previously to help churchwardens. 	<p>All</p> <p>Ministry Team</p>	

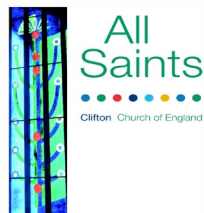


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		<ul style="list-style-type: none"> Bar rota needs more volunteers Early Worship team would welcome a few more people to lead services. 		
7	Reports: Early Worship, Synods, Church and community group	<ul style="list-style-type: none"> Early Worship report circulated. Synods (no Deanery or Diocesan since last meeting) Brendan reported on General Synod: focused on finance, pensions. Good decisions made. Helpful decision to remove the document on Issues in Human Sexuality from discernment process for ordination. Brendan attended a Fringe meeting with the outgoing Director (Bp Leicester), who was leading on Living in Love and Faith. He resigned as unable to reach agreement. G. Synod needs to resolve this issue before end of this synod. Vacancy in See: (Brendan) Final Draft on Statement of Needs has been agreed, it is concise, honest and attractive. 6 members from V in S will be elected to serve on the CNC. There will be an election for these posts. Dates for shortlisting and interviews have already been fixed for Spring. Brendan was thanked for his work on Synod and the Vacancy in See committee. Church and Community group report was tabled. 		
8	Safeguarding	Briefing circulated. Janice reported on latest update of the Parish Dashboard. Various issues need to be addressed to eliminate red flags. There are 3 current live cases. Caroline has designed an informative poster giving information to survivors of abuse. We need a dedicated email address for safeguarding.	CS JC CD	
9	Minutes of Last Meeting	<p>Corrections: Helen was present, Annette's apologies were not noted.</p> <p>Reports: Recommended that PCC Members save reports circulated within the PCC folder in which they file Minutes.</p>	JC, SC	



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		Minutes, as amended, were approved - proposed by Annette.		
10	Standing Committee Minutes	No questions relating to the Standing Committee Minutes		
11	Close with prayer			
12	Next meetings	SC: 14.10.25 PCC 21.10.25 Probable extra PCC meeting to agree tender selection in next four or five months (re Atrium Project)		

Signed:

Date: 21 October 2025